

The South African Weather Service (SAWS) is a Section 3(a) public entity under the Ministry of Forestry, Fisheries and the Environment (DFFE) and is governed by a Board. The organisation is an authoritative voice for weather and climate related services in South Africa and is a member of the World Meteorological Organisation (WMO) to fulfil a range of international obligations of the government. South African Weather Service (SAWS) strives to be a Weather and Climate Centre of Excellence providing innovative solutions to ensure a weather-smart region, sustainable development and economic growth.

The South African Weather Service (SAWS) is therefore seeking to appoint an efficient and enthusiastic person to undertake the role of:

Junior Database Administrator (24 Months Contract)

Paterson Grade: C2

Salary total package: R288 877.00 – R408 550.00

Centre: Centurion

(Ref. WS05/082026)

Job summary:

- Assist in the administration, maintenance and monitoring of SQL Server databases.
- Support database backup, recovery and disaster recovery processes.
- Assist with database performance monitoring and optimization.
- Develop and maintain SQL queries, stored procedures and scripts under supervision.
- Support database security and user access management.
- Assist the Senior DBA with database installations, upgrades and migration activities.
- Maintain database documentation and standards.
- Monitor SQL Server jobs and scheduled tasks.
- Monitor database growth and storage utilisation.
- Verify successful completion of backups.
- Perform periodic restore testing.

- Monitor SQL Server services, database jobs, replication processes and alert notifications.
- Maintain database inventory, server configuration records and operational procedures.
- Assist with testing and implementation of SQL Server patches and updates.
- Support disaster recovery testing and business continuity initiatives related to database services.

Key Performance Areas:

Database Administration and Maintenance

- Assist with the installation, configuration and maintenance of SQL Server databases under the guidance of the Senior Database Administrator.
- Monitor database availability and performance.
- Perform routine health checks.

Backup, Recovery and Security

- Execute backup and recovery procedures.
- Manage user access and security permissions.
- Maintain database security standards.

Database Development Support

- Develop and maintain SQL queries, views, procedures and triggers
- Support application developers with database-related requirements.

Performance Monitoring

- Monitor database performance and identify performance bottlenecks for resolution or escalation to the Senior Database Administrator.
- Assist with implementing performance improvement recommendations. KPA 5: Documentation and Compliance
- Maintain database documentation and procedures.
- Support audit and compliance requirements. KPA 6: Customer and Technical Support

- Provide database support in accordance with agreed SLAs.
- Liaise with users, developers and service providers

Required minimum education / training:

- National Diploma in Computer Science, Information Systems, Information Technology or related field, Degree will be an added advantage.
- **Advantageous**
 - Microsoft SQL Server Certification (e.g. Azure Database Administrator Associate or equivalent).
 - Database Administration certification.
 - Exposure to Microsoft Azure SQL Database and cloud database technologies.

Required Minimum work experience:

- 1–2 years' experience in database administration or database development.
- Experience working with Microsoft SQL Server environments.
- Experience writing SQL queries, stored procedures and database scripts.
- Exposure to backup and recovery administration.
- Experience supporting business applications hosted on SQL Server.

Please Note:

Enquiries for the above-mentioned positions must be directed to: Mr Denny Maluleke, at Tel. (012) 367 6764.

Register as user on our website using this link: <https://www.weathersa.co.za/home/vacancies> to apply for the above position and upload your (Comprehensive CV with certified copies of qualifications).

Closing Date: 09 September 2026

Important Information for Applicants:

- Recruitment agency submissions will not be considered.
- Applications must include a CV in PDF format.

Preference will be given to People living with disabilities in line with SAWS EE targets. This is an EE-designated position, and preference will be given to **African males and females, Indian males and females, and Coloured females**. Correspondence will be limited to short listed candidates only. Candidates who have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful. The South African Weather Service is an equal opportunity employer.



Record Reference	HCM-ADVERT-JDA
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